Planning and Designing a Blended or Online Course

The process of designing blended and online courses is covered in this section of the site.

Planning blended and online courses

- **Prepare your Students**
- **Communicate with Students**
- **Provide Feedback to Students**
- **Manage your Workload**

Your overall course design

- **Analyse your Students’ Needs**
- **Start with the Learning Outcomes**
- **Build Graduate Capabilities**
- **Course Schedule Planning**
- **Resources Planning**
- **Student Workload Planning**

Designing online assessments and learning activities

- **Selecting technologies** for blended and online learning
- See (Assessment Toolkit) for **Selecting Assessment Technologies**
- **Group Tasks**
- **Creating Lesson Plans in Moodle**
- **Online Learning Activities**
- **Assessing Online Participation**
Further practical course design help:

- **Building your Menu Structure**
- **Accessibility Tips**
- **Course Materials and Copyright**
- **Design Review Checklist**

Worksheets and Templates

Flowcharts, storyboards, sitemaps or even sticky notes can be used to plan and map the course or activity. You might want to use these worksheets and templates for course design.

- Online learning **Activity Planner**
- Online learning **Technology Planner**
- Blended approach **Analysis Worksheet**
- **Design Model** for online courses
- **Learning Design Planner**
- **Resources Production Checklist**

Resources

- University of Wollongong **Templates for Online Learning Design**
- **Learning Design Toolkit**

A good article about online courses for off-campus students:


Seminars for UNSW staff

The **Connections Seminar series** and the **annual Learning and Teaching Forum** provide platforms for UNSW staff to explore different aspects of learning and teaching, share ideas and get feedback on practice and research.

These recordings and presentations related to assessment can be found on the respective Moodle course sites (self-enrolment key provided)
