



Scientia Education Investment Fund Grants Progress Report

31 January 2020

UNSW Edge Practice Management Course

Law Faculty

Kate Sedgwick, commenced as Project Lead on 13 July 2019

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1. Progress

1.1 Progress against specified outcomes and deliverables

The deliverable for this project is a fully developed, accredited Practice Management Course ('PMC'). By the end of this project, the PMC will have the ability to be delivered both publicly and in-house. Based on the current progress on milestones, this project is progressing well to meet the intended deliverable.

1.2 Progress against milestones

In late February 2019, the grant (\$40,000 00) was approved and signed off. Consequently, the originally forecasted project milestones detailed in PMC Project Application Form dated 25 October 2019 were adjusted. Kate Sedgwick joined the PMC project team on 17 June 2019. Kate was appointed as the Project Lead on 13 July 2019. When Kate commenced as Project Lead, she reviewed the project milestones and the status of current project activities. Based on Kate's review, all project milestones were on track for completion. By way of summary, the project milestone phases are:

Milestone Phase:	Due Date:	Completion:
Project Planning	5 May 2019	Completed
Review & Market Research	29 June 2019	Completed
Design & Develop	27 September 2019	Completed
Review of Design & Development (including Pilot development and planning)	14 October 2019	Completed
Accreditation	25 October 2019	Completed
Pilot	29 November 2019	Completed
Implementation	28 February 2020	On Track
Review	24 April 2020	On Track

1.3 Outcomes and impact

To date, the significant achievements of this project in relation to the achieved project milestones and schedule include:

- Project planning phase – We resourced the projects needs including hiring and allocating staff. We established mechanisms to monitor task allocation amongst team members
- Review & Market Research phase – We reviewed current PMC offerings in the marketplace and how to apply the applicable accreditation frameworks to work out what learning modules we must offer to meet the different state-based accreditation requirements
- Design & Develop phase – We drafted three iterations of the design concept including the preliminary costings of rolling out different PMC design offerings (public and private offerings)
- Content development – We finalised the content outlines of the learning modules for both the online and F2F content. We invited subject matter experts for each learning module and developing the content (online and face – to – face intensive workshop)
- Review of Design & Development/Pilot-
- Accreditation – We submitted for accreditation with the NSW accreditation provider, Creative Consequences on 30 October 2019. Creative Consequences accredited our course on 12 November 2019. We were not able to obtain accreditation to offer the course in Victoria. We are currently waiting on a response from the Legal Services Board in QLD
- In January 2020, we have begun marketing our course to our audience on three occasions in 2020.

2. Issues and Challenges

Firstly, it is important to note that in the initial research and review phase, it was difficult to obtain feedback from the legal profession in relation to what it is they would like to see featured in the content of our PMC offering. In order to overcome this issue, we are now relying on general feedback and years of experience within the legal and learning & development professions within our project team. Secondly, legal professionals are often paid substantially higher than university rates, and this proved to be a hurdle when trying to engage highly respected and knowledgeable experts. As such, we had to go to those that are accepting the pay rate, and/or come up with other engagement strategies.

