



Office of the Pro Vice-Chancellor (Education)

Program Design and Delivery Policy

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At a Glance

Key Policy changes:

- Overall responsibility for individual program or course has been assigned to the Program Authority or Course Authority.
- Definitions for Course Authority, major, minor, partner organisations, Program Authority, specialisation, third party and work integrated learning have been simplified or revised (see 1.1).
- 'Stream' has been replaced with 'specialisation'.

Implementation resources:

Program Design and Delivery Policy and Procedure 2019, UNSW Sydney

New for 2019

1. Program Design and Delivery Policy

1.1 Definitions

Definitions and Acronyms	
AQF	Australian Qualifications Framework
Course Authority	Position with overarching responsibility for all aspects of a course. The Course Authority may delegate responsibilities to nominated staff or administrative units within a School or Faculty.
Coursework	A mode of study which is largely, or wholly, constituted of courses involving directed learning, including face-to-face instruction, online learning, distance learning, or a combination of these.
Major	A specified sequence of study in a discipline or sub-discipline area within a program. Majors require students to take an approved set of courses at different levels and units of credit. The term is generally synonymous with 'specialisation'. More than one major may be completed in a program.
Minor	A specified sequence of study within a discipline or sub-discipline, smaller in size and scope than a major
Partner organisations	In a WIL context, partner organisations can refer to those external to UNSW, such as industry and community, as well as UNSW itself.
Program Authority	Position with overarching responsibility for all aspects of a program. The Program Authority may delegate responsibilities to nominated staff of administrative units within a School or Faculty.
Research integrated Learning	An educational activity that integrates theoretical learning with its application in a research context aimed at developing skills in research or research methodologies and techniques. It may involve activities such as theses or projects, student administered surveys and other forms of student-led data collection, or participation in research.
Specialisation	The umbrella term for the defined area of disciplinary study. In undergraduate programs, they are referred to as majors and minors. In postgraduate coursework program they are referred to as specialisations. See <i>Major</i> and <i>Minor</i> .
Third Party	Third party in the context of design and delivery of courses refers to an individual who is not an employee of UNSW, or a separate entity, which provides services to or on behalf of UNSW. For example, a sessional academic engaged an independent contractor (using an ABN) or another university providing tuition under an agreement with UNSW.
Work Integrated Learning (WIL)	At UNSW, work integrated learning is: <ul style="list-style-type: none"> • Embedded in a course and has an assigned unit of credit value; and/or • A program requirement for those professions that require a minimum level of work experience to receive accreditation.
Work learning	Learning within a workplace (actual or virtual) or learning that is based on content and/or experiences drawn directly from a partner organisation workplace.

Implementation resources:

Program Design and Delivery Policy and Procedure 2019, UNSW Sydney